

Committee:	Date:
Establishment Committee	17 January 2017
Subject: Decisions taken under Urgency since the last meeting of the Establishment Committee	Public
Report of: Town Clerk	For Information
Report author: Sacha Than, Town Clerk's Department	

Summary

This report advises Members of action taken by the Town Clerk since the last meeting of the Establishment Committee, in consultation with the Chairman and Deputy Chairman, in accordance with Standing Order No. 41(a).

Recommendation:

Members are asked to note the action taken by the Town Clerk, in consultation with the Chairman and Deputy Chairman of the Committee, in accordance with Standing Order No. 41(a).

Main Report

Appointment of Strategic Education and Skills Director

Background

1. Since September 2015 the City Corporation has engaged a temporary Education Strategy Director, an Education Policy Officer and part-time Assistant Policy Officer in support of the work of the Education Board. This includes the delivery, monitoring and review of the City Corporation's Education Strategy.
2. There is now a need to secure long term strategic leadership, monitoring and review of the Strategy and combine it with the responsibility for adult education and the new City Corporation commitment to apprenticeships. As a result, the creation of a permanent post of Strategic Education and Skills Director has been identified as the most effective and efficient way of ensuring that these key City Corporation functions are delivered.
3. This new post would oversee the delivery of the City of London Corporation's Education Strategy 2016 – 2019, lead the Education Unit and maintain strategic relationships with key stakeholders. It has also been agreed that the

City Corporation will be an Employer-Provider and that the current apprenticeship service will be the provider for Apprentices that fall under the new apprenticeship scheme. It would therefore be appropriate to bring these responsibilities under the management of a permanent Strategic Education and Skills Director post which includes oversight of the Apprenticeship programme within a broader skills development brief.

4. The post has been evaluated at Grade I and therefore requires approval from both the Establishment Committee and the Court of Common Council. The proposed salary for the post would be £64,060 - £74,250 plus £5,580 Inner London Weighting allowance. In addition, and subject to the approval of the MSF Board to a proposed Market Forces Supplement of up to £12,000 will be applied.

Reason for Urgency

5. It is anticipated that a number of Headteachers would be highly likely to apply for the role. Customarily, the notice period for a Headteacher would be a full term and a half, therefore an advert would need to be in place by the end of January in order for the postholder to start in time for the 2017 academic year. As the next meeting of the Establishment Committee will take place after the January meeting of the Court of Common Council, approval from the Establishment Committee was therefore sought under urgency procedures in accordance with Standing Order No. 41(a).

Action taken

6. In accordance with Standing Order No. 41(a) it was agreed by the Town Clerk, in consultation with the Chairman and Deputy Chairman of the Establishment Committee, that:-
 - a) approval be given to the creation of the Grade I post of Strategic Education and Skills Director subject to the approval of the Court of Common Council; and
 - b) a Market Forces Supplement (MFS) of £12,000 be recommended for this post.

Conclusion

7. In accordance with Standing Order No. 41(a), Members are asked to note the decision taken by the Town Clerk, in consultation with the Chairman and Deputy Chairman, since the Committee's last meeting on 1st December 2016.

Appendices

8. Appendix A – Report on the appointment of the Strategic Education and Skills Director

Background papers

- None

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